

STEPHANIE TRUONG

[CONTACT]

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[PORTFOLIO]

stephanietruong.com

[SOFTWARE]

DRAFTING & 3D

Revit, AutoCAD,
Rhinoceros, Sketch-Up

ADOBE SUITE

Illustrator, Photoshop, InDesign,
Lightroom, Dreamweaver

RENDERING

V-Ray, Maxwell

WEB DESIGN

HTML, basic PHP, Wordpress

[LANGUAGES]

Vietnamese, Fluent

[EDUCATION]

UNIVERSITY OF SOUTHERN CALIFORNIA, Los Angeles, CA

Master of Architecture & Certificate in Building Science

Graduation Date: May 2012

UNIVERSITY OF CALIFORNIA, BERKELEY, Berkeley, CA

B.A. in Architecture & Political Science (Simultaneous Degrees)

Graduation Date: December 2009

[EXPERIENCE]

SMITHGROUPJJR, San Francisco, CA

June 2016-Present

Job Captain/Architect II

- Job Captain for a 54-acre senior living community master plan. The project consisted of a skilled nursing facility addition and renovation, new memory care building, 25 new villas, and renovations to existing facilities.
- Assisted the Project Architect with OSHPD applications and submittals.
- Worked on documentation for a variety of projects including hospitals, skilled nursing facilities, cancer research centers, and independent senior living communities.

SLCE ARCHITECTS, New York, NY

April 2015-April 2016

Project Coordinator

- Project Coordinator for the redevelopment of the historic 37-story Phillip Johnson Sony Tower from DD to the completion of CD.
- Prepared necessary zoning documentation for building department review and approval.
- Responsible for all coordination between consultants.

WOODS BAGOT, New York, NY

April 2014-April 2015

Project Professional

- Prepared and coordinated drawings for a 308-unit residential building from SD through CD and managed weekly project meetings.
- Worked closely with the interiors team to develop plans and details for the amenity spaces of the four-building Cabrini Medical Center conversion.
- Reviewed RFI submittals for the renovation of the Bossert Hotel.

PEA ARCHITECTS, Los Angeles, CA

May 2012-March 2014

Project Manager

- Managed four large-scale residential projects from SD to DD.
- Trained and supervised a team of four designers and interns.
- Responsible for all plan check submittals from initial submission to permit approval in LA City, Santa Monica, Ventura, and El Cerrito.
- Regularly met with Los Angeles Planning Departments to ensure the design of developments complied with target goals
- Produced presentations and renderings for clients, public hearings, and meetings with city planning departments.